

WILL ROGERS HIGH SCHOOL COMMUNITY FOUNDATION, INC.
MINUTES OF EXECUTIVE COMMITTEE MEETING
April 6, 2011

The Executive Committee of the Will Rogers High School Community Foundation, Inc., met on April 6, 2011, at 3:00 p.m., at the Kendall-Whittier Library, 21 S. Lewis Avenue (1st and Lewis), Tulsa, OK 74104. Due notice was given. The meeting was called to order by Paul Thomas, president. Other Executive Committee members present via video teleconferencing: Sherryl McGuire and Dick Risk, constituting a quorum. Others in attendance: Steve Wright.

The Executive Committee discussed the recent announcement from Tulsa Public Schools regarding Operation Schoolhouse and the proposal to close Will Rogers High School (WRHS) beginning in the fall of 2011 to its current students and reopen over a three-year period as a college preparatory academy.

Dick Risk reported that the IRS had given oral approval of the Foundation's application for Internal Revenue Code section 501(c)(3) status and that a Letter of Determination is expected imminently.

There was considerable discussion over the Wurlitzer organ project, including a proposal from the Sooner State Chapter of the American Theatre Organ Society (ATOS), styled as an "Application for Grant," to "dismantle, pack, transport and unload organ from Round Rock, Texas, to Tulsa," at a cost of \$5,000.00. ATOS is an IRC section 501(c)(3) nonprofit organization with a history of restoring and maintaining organs at Central High School (owned by the school district) and Tulsa Technology Center (owned by ATOS), and experience in promoting teaching programs and concerts.

This work would be performed by volunteer labor, with the grant covering expenses for material, transportation, meals and lodging. The instrument is a Wurlitzer 3 manual, 12 rank theatre pipe organ being donated to the Foundation by Chuck Wright of Round Rock. The organ, which formerly was in the Orpheum Theatre in Tulsa until that facility was demolished in 1969, is currently in the donor's home. The concept under consideration by the Foundation calls for the Wright instrument and another Wurlitzer theatre organ, which is being donated by another family (Smith), in Tulsa, would be combined into one instrument and eventually installed in the auditorium at WRHS. Ownership would be transferred to the school district. At this time, the Foundation intends to deal with the two independent donations using funds already collected and earmarked for this project. The organs will be stored preferably on-site until additional earmarked funds are raised to complete the consolidation, site preparation, installation and initial on-going maintenance.

Motion: The Foundation president is the sole contracting officer for this project and is authorized to execute any and all contracts that obligate the Foundation, subject to advance review and approval by the Executive Committee. Passed.

The Executive Committee approved the ATOS proposal as submitted. It was further suggested that the provision for ATOS to return any unused funds could be removed at the president's

discretion if the obligation of the Foundation was also capped at \$5,000. It is understood that the proposal at hand covers only the acquisition of the Wright organ and that the acquisition of the Smith organ and eventual consolidation are beyond the scope of the proposal.

The necessity and estimated cost of insurance for the Wright organ acquisition, transportation and storage was discussed. The Executive Committee would further consider such proposal for insurance at its next meeting, if presented.

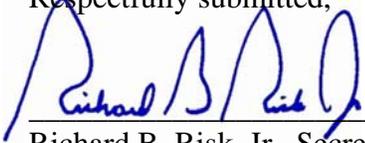
Steve Wright will draft the elements of what should be contained in a joint Memorandum of Understanding with the school district and ATOS, based on his contacts over the past year, to be presented to the Executive Committee for final drafting to be proposed to the other intended parties for adoption.

The Executive Committee considered a request for a grant submitted by Kristina Vassella, the theatre arts instructor at WRHS, for expenses associated with the upcoming Round-Up. She requested \$300.00 each to pay two technicians to operate the stage equipment and \$260.00 for costumes.

Motion: The amount of \$860.00 from general funds of the Foundation is authorized to be paid to the school in support of the 2011 Round-Up. Passed.

The date of the next Executive Committee meeting will be at 3 p.m. on Wednesday, April 13, 2011, at the Kendall-Whittier Library, with video teleconferencing available. There being no further business, the meeting was adjourned.

Respectfully submitted,



Richard B. Risk, Jr., Secretary