

**WILL ROGERS HIGH SCHOOL COMMUNITY FOUNDATION, INC.**  
**MINUTES OF BOARD OF DIRECTORS AND BOARD OF ADVISORS MEETING**  
**November 29, 2012**

The Board of Directors and Board of Advisors of the Will Rogers High School Community Foundation, Inc., met on November 29, 2012, at 3 p.m., at Will Rogers College Junior High and High School. Due notice was given. The announced purpose of the meeting was to conduct ordinary business.

The meeting was called to order by Paul Thomas, president. Other directors present: Stacey Vernon (*ex officio*), Steve Mayfield (*ex officio*), Larry Beaubien, treasurer, Darryl DeBorde, Jo Anne Lewis, Frank Marcum, Sherryl McGuire, Rodger Randle, Dick Risk, secretary, Ron Woods and Steve Wright. A quorum was present. Others in attendance: Carol Cumiskey Axley, advisor from Tulsa Public Schools, Beth Abdo Dennis, advisor, Johnnie Egbert, member of Principal's Advisory Group, and Art Fleak, president of the WRHS Football Booster Club.

The Rev. Dr. Darryl DeBorde opened the business portion of the meeting with an inspirational moment.

Minutes of the August 28, 2012, meeting were approved by Ron's motion, seconded by Sherryl; passed.

Larry Beaubien distributed a treasurer's report, which was accepted on motion and second. Following a discussion that donations intended for scholarships were being held in the unrestricted general fund, on motion by Larry, seconded by Jo Anne, the sum of \$4,900 was moved to a restricted category, earmarked for scholarships. Of that amount, \$4,700 was from the Class of '61 (designated for "Academic" scholarships) and the balance from the Class of '65.

Following a discussion on the need for a standing committee to administer the funds intended by their donors to be used for scholarships, Dick moved the following, which was duly seconded; passed:

Resolution to Create Scholarship Standing Committee

Whereas, the Board of Directors has identified the need for a permanent standing committee to oversee the Foundation's activities related to funds designated for scholarships;

Resolved: Pursuant to Article VIII, Section 9, of the corporation's Bylaws, the Board of Directors hereby creates the following standing committee of the Foundation:

The Scholarship Committee, a standing committee, shall be responsible to the Board of Directors for the oversight of the Foundation's activities related to the receipt and expenditure of all scholarship funds and other funds allocated by the Board of Directors to scholarships. The Scholarship Committee shall establish criteria and procedures for the use and distribution of designated or undesignated

scholarship funds, subject to approval by the Board of Directors. The Scholarship Committee liaises with the School in assessing scholarship needs and priorities; works with the Development Committee and/or other committees to enhance the strength of scholarship receipts; recommends to the Board of Directors the disbursement of scholarship funds; and monitors goals and progress to maintain effective standards and outcomes for all academic and general scholarship programs. (The Executive Committee is delegated to act on behalf of the Board of Directors.)

The resolution will be posted on the website in the section with the Bylaws. The Board of Directors did not authorize disbursement of the earmarked scholarship funds, pending recommendation of the new Scholarship Committee. The Executive Committee has authority to distribute funds.

Steve Mayfield reported that Tulsa Public Schools would be hosting the National Conference of the Magnet Schools of America May 5-9 and that Will Rogers would be one of the schools to be visited by the attendees, expected to number more than 1,000. Will Rogers will be in the spotlight because its program to offer college credit courses on campus, concurrent with the high school curriculum, is very rare. Tulsa Public Schools is working on a lease agreement with Tulsa Community College for the building on the southeast corner of the campus, which will be remodeled inside and display TCC signage on the exterior. Will Rogers has applied to be recognized by Magnet Schools of America as a Magnet School of Excellence under the New and Emerging Magnet School category. Steve also reported, on behalf of Bob LaBass, that lockers will be replaced this summer in the high school. They will be of the design that does not use padlocks, which mar the paint.

Hall of Fame Committee: Steve Wright reported that 208 people attended the Hall of Fame induction ceremony on November 9, many of whom did not pay the \$10 admission fee. A discussion followed about whether to attempt to collect or simply review procedures for the next event. No action. There was a general discussion that the future selection process, as contemplated in the Bylaws, should involve past inductees, with final approvals of the nominees by the school principal and the Board of Directors, prior to notification of the candidates. Dick reported that he would be working with David Rader, Hall of Fame Committee chair, to develop rules and procedures for nominating and selecting candidates, and a standardized nomination format. The Executive Committee has the authority to approve those.

Organ Committee: Steve Wright gave an update on the Wurlitzer organ project, noting that the Executive Committee had been delegated authority to act on behalf of the Foundation. There has been some movement in the development of an agreement between the Foundation and Tulsa Public Schools.

Development Committee: Sherryl reported on fund-raising activities, past and proposed, and that the Principal's Advisory Group would be meeting soon to consider and prioritize grant requests submitted by teachers. The Executive Committee can act on these project proposals and authorize disbursement of funds. Dick requested that the Executive Committee be provided a copy of the full application forms that are recommended for funding. Dick also suggested that application forms, vetted by the Principal's Advisory Group and approved by the principal but

not recommended for funding, based on ranking, can be posted on the website so that classes and other potential donors may review them for potential designated donations.

Public Relations: Dick reported on the new color brochure on the Foundation that was distributed at the Hall of Fame induction ceremony and is available in bulk to those who will be representing the Foundation in meetings with classes and other groups. He suggested that directors and advisors should be seeking opportunities to meet with groups to tell them about the Foundation, using the three-minute video and the color brochures. He thanked Jo Anne Lewis for her efforts to identify class representatives who communicate with their respective classmates, as one primary means for the Foundation to reach the alumni constituency. There are plans to create a database of alumni and other "Friends of Will Rogers" for direct communications and requesting donations. Dick also announced that a new page was added to the website listing the class contacts, with an email link so that anyone who visits the website may find out about class activities by contacting the class representative. There is also a page linking website visitors to class websites.

Seventy-fifth Anniversary Committee: The Executive Committee was directed by the Board of Directors at the August 28 meeting to plan and conduct appropriate events to commemorate this occasion. The school opened for classes on September 11, 1939, and was formally dedicated on November 4, 1939, Will Rogers' birthday. Dick said that, based on the 50<sup>th</sup> Anniversary experience, plans are being considered to have a yearlong observance period beginning in the fall of 2013, when the 75<sup>th</sup> year of classes begins, and ending in the fall of 2014. He discussed possible events, including a gala fund-raiser in the spring of 2014, which would be an all-class reunion, dinner, dance, silent auction and live auction, coupled with a golf tournament that same weekend. The 2013 Hall of Fame induction, which would normally occur, will also be designated a 75<sup>th</sup> Anniversary event, marked by the revamping of the Hall of Fame display in the school's hallways. Other possibilities would be the sponsorship of an all-class reunion football homecoming and the dedication of the Wurlitzer theatre pipe organ, if it is completed in time.

Committee on Directors: Anita Bryant, chair, and on behalf of Phil Butler, vice chair, Steve Chesebro' and Jim Dunn proposed in a written report the following people for re-election to the Board of Directors for three-year terms beginning January 1, 2013, and expiring December 31, 2015: Anita Bryant (Dry), Jim Dunn, Frank Marcum, Betty Brown Trinkka, Ron Woods. All of the above currently served on the Board of Directors and were eligible for re-election to a full term. There were no nominations from the floor. On motion, duly seconded, all nominated were re-elected.

Gordona Duca, whose term also was to expire at the end of 2012, had expressed her desire not to be re-elected, citing personal reasons. Having expressed her willingness to be appointed, she automatically joins the Board of Advisors as a member of the Will Rogers High School Hall of Fame. The bylaws prescribe a minimum of 11 directors and a maximum of 21. There are currently 19. The Committee on Directors had recommended that Gordona's position not be filled at this time.

Anita's written report noted that all officer positions were open for election to serve one-year terms. The committee recommended: Dick Risk, president; Anita Bryant (Dry), first vice president; Sherryl Mellott McGuire, second vice president; Bill Goswick, secretary; and James

“Larry” Beaubien, treasurer. Paul Thomas, the outgoing president, who the committee thanked for his service and willingness to continue, would have the title of immediate past president for 2014 and would have a voice but no vote on the Executive Committee. Officers would assume their positions immediately upon election. There were no nominations from the floor. On motion, duly seconded, all nominated were elected.

Paul Thomas thanked the Foundation for the opportunity to serve as president, and the directors and advisors present applauded him. Paul then turned the gavel over to Dick, who expressed appreciation for the opportunity to serve again as president. (He served as “de facto” president from the time the Foundation was incorporated by the State of Oklahoma, January 11, 2010, until the organizational meeting on August 26, 2010.)

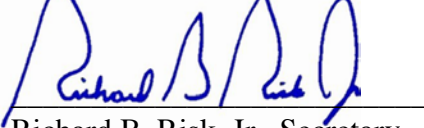
Dick announced that committee appointments will be forthcoming. He reported that he had sent out an email to the class representatives, explaining how alumni had an opportunity to become involved in the Foundation, seeking volunteers.

The next regular meeting of the Board of Directors and Board of Advisors was set for Thursday, March 14, 2013, at 3 p.m. (Central), at the school, room to be announced.

The next regular meeting of the Executive Committee was set for Thursday, January 10, 2013, at 3 p.m. (Central), at 6363 East 31<sup>st</sup> Street, Tulsa, OK 74135.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Richard B. Risk, Jr., Secretary